

Contractor / Volunteer Collection Notice

1. In applying to provide services to Peninsula Palms, you will be providing Peninsula Palms with personal information. We can be contacted at Peninsula Palms, 77 Morris Road, Rothwell
Email: admin@peninsulapalms.com; Ph: 3897 2800
2. If you provide us with personal information, for example, your name and address or information contained on your resume, we will collect the information in order to assess your application. We may also make notes and prepare a confidential report in respect of your application
3. You agree that we may store this information for 12 months.
4. The Facility's Privacy Policy sets out how you may seek access to your personal information and how you may complain about a breach of the APPs.
5. We will not disclose this information to a third party without your consent.
6. We are required to conduct a Federal Police Check on contractors or volunteers that may be required to be in the facility unsupervised.
7. At this stage Peninsula Palms does not store personal information in the 'cloud' – which would mean that it resides on off-site servers. There are limited occasions when cloud storage may involve servers situated outside Australia, in which case appropriate data handling and security arrangements are in place – as required in Australia.
8. If you provide us with the personal information of others, we encourage you to inform them that you are disclosing that information to Peninsula Palms and why, that they can access that information if they wish and that Peninsula Palms does not usually disclose the information to third parties.
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